



October 15, 2014

Item No. 4

AUTHORIZATION TO: 1) EXERCISE THE FIRST AND SECOND OPTION YEARS OF CONTRACT NUMBER 11056 WITH AMERICAN SURVEYING AND ENGINEERING, P.C. AND 2) EXECUTE AND DELIVER SUCH OTHER DOCUMENTS AND PERFORM SUCH ACTIONS AS MAY BE NECESSARY OR APPROPRIATE TO IMPLEMENT THE FOREGOING.

To the Honorable Board of Commissioners:

RECOMMENDATION

It is recommended that the Board of Commissioners (Board) authorize the Chief Executive Officer (CEO) or his designee to: 1) exercise the first and second option years of contract number 11056 with American Surveying and Engineering, P.C. for a total not to exceed \$627,404 for the two option years and 2) execute and deliver such documents and perform such actions as may be necessary or appropriate to implement the foregoing.

The Chief Housing Officer, the General Counsel and the Department of Procurement and Contracts have completed all necessary due diligence to support the submission of this initiative and recommend the approval of this item accordingly.

CORPORATE GOAL

Reimagine the final phase of the Plan for Transformation, coordinating public and private investments to develop healthy, vibrant communities.

FUNDING

CHA General Fund- FY2014- FY2016

SOLICITATION SUMMARY/CONTRACT HISTORIES

Vendors	American Surveying and Engineering P.C. (ASE) Contract # 11056
Contract Type:	Professional Service Contract
Purpose:	Survey Services consist of, but is not limited to providing basic surveying services, for preparation of the ALTA survey, boundary survey, topographic survey, acquisition plats, and any required right of way and plats, including vacation, dedication, closing, and opening of streets and alleys
Contract Award and Board Approval Date	October 18, 2011
Solicitation Summary	AS&E was selected from 8 respondents. Six firms scored within the competitive range. Based on the evaluation of written proposals, oral presentations and best and final offers it was determined that AS&E provided the best value to CHA
Base Contract Amount	\$845,000

Not to Exceed (NTE)	
Base Period Term and Expiration Date	Two year base term: Nov. 15, 2011 through Oct. 15, 2013
No Cost Extension to Base Period	One year: extended to Oct 15, 2014
Revised Option Term Dates	Option Year One: 10/16/2014 to 10/15/2015 Option Year Two: 10/16/2015 to 10/15/2016
Spent to Date: June 25, 2014	\$217,596
Remaining Balance to Transfer to the Option Years	\$627,404

ASE submitted fixed rate sheets for the base year and each of the two-year option years. The base year and option years' pricing are competitive and fair based on the CHA Procurement standards and requirements.

COMPLIANCE

M/W/DBE & Section 3 participation: The ASE contract is a task order based contract. M/WE/DBE and Section 3 requirements will be met on a task order basis. Each task order is considered a separate contract. A compliance affidavit is on file for ASE. ASE is a self-performing prime contractor- 100% MBE; one (1) Section 3 hire; an office assistant.

GENERAL BACKGROUND/EXPLANATION

On October 18, 2011, the Board authorized the CHA to enter into a contract with ASE for a 2-year base term with two (2) 1-year options to provide survey services. The original contract is for an amount not to exceed \$845,000 for the two-year base term.

During the term of the current contract, ASE has provided satisfactory and timely surveying work. Since the contract's inception, the vendor has provided thirty-one surveys to date.

CONCLUSION

The Board action recommended in this item complies in all material respects with all applicable Chicago Housing Authority board policies and all applicable federal (HUD) procurement laws.

The Chief Housing Officer concurs with the recommendation to: 1) exercise the first and second option years of contract number 11056 with American Surveying and Engineering, P.C. for a total not to exceed \$627,404 for the two option years and 2) execute and deliver such documents and perform such actions as may be necessary or appropriate to implement the foregoing.

The CEO/President recommends the approval to: 1) exercise the first and second option years of contract number 11056 with American Surveying and Engineering, P.C. for a total not to exceed \$627,404 for the two option years and 2) execute and deliver such documents and perform such actions as may be necessary or appropriate to implement the foregoing.

RESOLUTION NO. 2014-CHA-101

WHEREAS, the Board of Commissioners has reviewed the Board Letter dated October 15, 2014 entitled "Authorization to: 1) exercise the first and second option years of contract number 11056 with American Surveying and Engineering, P.C. for a total not to exceed \$627,404 for the two option years and 2) execute and deliver such documents and perform such actions as may be necessary or appropriate to implement the foregoing."

THEREFORE, BE IT RESOLVED BY THE CHICAGO HOUSING AUTHORITY

THAT the Board of Commissioners authorizes the Chief Executive Officer or his designee to:
1) exercise the first and second option years of contract number 11056 with American Surveying and Engineering, P.C. for a total not to exceed \$627,404 for the two option years and 2) execute and deliver such documents and perform such actions as may be necessary or appropriate to implement the foregoing.

This award is subject to the Contractor's compliance with the CHA's MBE/WBE/DBE, Section 3, and insurance requirements.



Chicago Housing Authority
60 E. Van Buren
Chicago, IL 60605

312-742-8500

www.thecha.org